

PTA MEETING
SPOFFORTH SCHOOL
 Wednesday 11th January 2017 @ 19:30

1.	Welcome & Apologies	ACTION Points
	<p>Attendees Zoe Webb (ZW) Helen Marston (HM) Melanie Murray (MM) Debbie Bracht (DB) Clare Horner (CH) Lucy Collyer (LC) Helen Fury (HF) Sarah Stewart (SS) Viv Scanlon (VS) Rebecca Hirst (RH) Anna Grant (AG)</p> <p>Apologies Heidi Summers (HS) Lisa Robinson (LR) Helen Colman (HC) Rachel Landau (RL) Paul Griffiths (PG) Suzanna Ainsley (SA)</p>	
1.	Financial Update	
	<p>ZW – chaired the first part of the meeting. MM gave a financial update. The Christmas fair made a profit of £800 There is around £3000 in the bank account Money raised from the Christmas card sales is still to be confirmed Money raised from Nativity DVD sales is still to be confirmed It was agreed that any spending or donations from the PTA must be minuted clearly.</p>	
2.	Charity Commission/EasyFundraising	
	The details held on record for the Charity commission need to be updated	MM
	EasyFundraising administration to be taken over by Mel Murray (as treasurer).	MM
3.	Committee	
	HS has formally stood down as Chair of the PTA. Many thanks to Heidi for all her work as Chair over the last year.	
	It was agreed that for effective decision making the committee would be reduced to 7 members with any 5 being enough to make	

	decisions when required.	
	A new chair was voted and agreed – this is Lucy Collyer (LC)	
	MM and DB will remain as Treasurer and Secretary respectively.	
	Committee members are: Lucy Collyer Mel Murray Debbie Bracht Helen Marston Rebecca Hirst Clare Horner Sarah Stewart	
	Many thanks to those committee members from last year who have stood down this year.	
4.	Change of Name – Spofforth School PTA -> FoSS	
	After some discussion, it was decided to keep the name Spofforth School PTA.	
	As new chair LC chaired the remainder of the meeting.	
5.	Upcoming events	
	The events and fundraisers are as follows: 100 Club Valentine’s Disco Bunny Bounce Summer Sizzle Beetle Drive Halloween Disco	
6.	Valentine’s Disco	
	Suggested date for the Valentine’s Disco – 17/02/16 5-7pm This is an older session at Youth Club and so should not clash. £4.50 per child, £7.00 for 2, £10 for 3 or more (family). This will be a disco for the children – ticket to include hot dog There will be a disco, sweets, photo frame, bar for parents. Raffle with 3 prizes.	
	Tasks	
	Tickets/Posters	CH
	Food - hot dogs, buns, sweets etc.	HM
	Disco	LC
	Drinks, glasses for the bar	SS (SA)
	Photo Frame,	VS (Orla Scanlon)
	Decorations, napkins, balloons (budget £20) Valentine themed buns or biscuits	RH
	Advertise in newsletter, school bags, Facebook page	LC, DB
	Rota for jobs on the night – to be sent electronically for volunteers to sign up to help. (Backup plan in place).	AG
	List of jobs to AG	DB

7.	Bunny Bounce	
	A new idea for the children to take part in a sponsored bounce. Trampoline or bouncy castle – sponsor based on number of bounces. Each child bounces for one minute. Date to be confirmed.	HM
8.	Communication	
	It has been agreed to send minutes, emails etc. only to those on the committee or involved directly in events, rather than to all parents.	
	Copies of minutes will be sent to the After School Club and Youth Club committee (for information).	
9.	Any Other Business	
	Parents have raised concerns regarding the safety of the roads through Spofforth. The PTA have agreed to send a letter to the Parish Council to ask for assistance in doing something about the speed of traffic going through the village.	DB
	Class Reps – could we arrange to have a parent rep for each class?	HM/PG
	Thank you to outgoing chair and committee members for their hard work in supporting the school PTA.	
10.	Next Meeting	
	The next meeting will be held at 7.30pm at the Castle Pub on 1st March 2017.	